

# MINUTES OF THE AUSTRALIAN MAP CIRCLE ANNUAL GENERAL MEETING

THURSDAY 9 FEBRUARY, 1995  
UNIVERSITY OF NEW ENGLAND, ARMIDALE

## 1. Present at the meeting :

Maura O'Connor	Stuart Duncan	Victor Prescott
Annette Sugden	Brian Faragher	John Cain
Margaret Eva	Ian Miller	Brian Warburton
Dorothy Prescott	Greg Eccleston	Richard Cooper
Pam Faragher	Richard Miller	Steve Scamp
Judith Scurfield	Bill Stinson	Gordon Scurfield
Joanne McLachlan	Les Isdale	Kevin Cowan
John Roberts	Bill Gates	Richard Johnson

## Apologies were received from :

Anne Mattay, Beryl Pedvin, Cheryl Evans, Joe Lines, Chandra Jayasuraya, Dave Hocking, John Hillier, Val Line, Keith Gaymer, Estelle Canning.

## 2. Minutes of the previous Annual General Meeting

Misprint page 4, section 6. The note should read 'See section 11 : next conference'

Moved : M. O'Connor, with amendment as noted above.

Seconded : K.Cowan, carried.

## 3. Business arising from the minutes of the previous Annual General Meeting

a. Information was requested regarding status of point 4c (offer of free membership to speakers at the last conference). Bill Stinson confirmed that one year's membership was given to all those who paid 'full' conference fees (about six people).

b. An update was requested regarding current progress of the sale of Wyld Maps. Stuart Duncan noted an expression of interest from a map dealer in acquiring all remaining maps. A sample of the map is on display at a Melbourne map agency. Work on this issue is continuing.

c. Distribution of the minutes of the previous AGM at the beginning of each annual conference as well as in the AMC Newsletter was suggested as this would allow longer perusal of the minutes. Margaret Eva suggested that the minutes be included in the Conference satchel.

## 4. President's Report

The President, Maura O'Connor, noted that it had been a trying year for the Executive but also a successful year. Issues of major note included granting of Tax Exemption to the AMC, resolution of AMC funds management irregularities and AMC participation in the Intergovernmental Committee on Surveying and Mapping (ICSM) Industry Meeting in November, 1994. Full details are given in the President's Report.

### Discussion arising from the President's Report

a) Greg Eccleston suggested that future Executive Reports include a date and signature.

b) Bill Stinson asked for a formal report for members regarding the ICSM Meeting and a summary of the ramifications of the meeting.

c) Maura O'Connor noted that the issue of Incorporation had been investigated in 1994 and that the requirements were State based and that audited records were required. She noted the forthcoming changeover to a new Executive outside the A.C.T. and said that the Public Officer (required with Incorporation) should be in the State of the Executive. She suggested that the process of tax exemption, auditing and incorporation was a logical process.

Acceptance of report moved : D. Prescott  
Seconded : B. Faragher, carried.

## 5. Business Managers Report

Maura O'Connor presented a Business Manager's report on behalf of the Executive and noted the availability of auditor's reports, accounts and general documentation for perusal by members. She noted problems that had occurred in the administration of AMC finances during the year and means by which these problems were overcome. She also noted the loss of some members in 1994. There are currently around 200 members in the AMC.

Stuart Duncan presented a report summarising the Circle's accounts over the past six years and noted that after an examination of the AMC's income and expenditure for the period 1989 to 1994 (averaged), there was an excess of \$1550.

Of note in discussion following the report were:

- the need for a copy of the auditor's signed report to be included with the materials handed out (included with the papers presented);
- the fact that Conference organisers are asked to break even rather than make a profit and that those Conferences where a profit occurred usually had no venue hire costs;
- the ongoing costs to the AMC which are annually about
  - \$2500 for the Globe
  - \$500 " " Newsletter
  - \$1000 " " Postage
  - \$6-700 " " Functions
  - \$7-800 " " Administration
  - \$7-800 " " Miscellaneous expenses
- a suggestion to re-establish the AMC term-deposit to better manage the funds;
- the need for a decision regarding an account for Globe administration;
- the need for correction of typographic errors in the Business Manager's report
  - (expenditure sub-total should read \$737.45,
  - bottom total should say 'Sub-total'
  - there should be \$17269.87 carried forward
  - total should remain as given previously - \$2216.56
  - resulting in a figure of \$19274.86
  - \$198.41 (1993 Conference funds) should be removed from this year's account
- the need for production of a more detailed balance sheet and a statement of assets to accompany the report; (Maura noted that the auditor used cash accounting rather than accrual accounting methods and modems were thus not valued.)
- the actual value of the AMC modems is not very much, as modems are now very cheap.
- the absence of the NSW Conference funds from the report presented (Maura noted that the statement presented only reflected the activities of the past six months when the financial affairs of the AMC had been managed from the A.C.T. Conference funds would have been deposited in the Commonwealth Bank Melbourne but this would be investigated by the new Committee)
- the use of AMC funds to fund guest speakers from overseas to attract more participants and for printing purposes; (discussion covered the merits of encouraging Australian vs international speakers & the possibility of partial cost coverage for speakers)

Moved : G. Eccleston that the Business Manager's report be accepted as amended  
Seconded : I. Miller, carried

## **6. Editor's report**

The most recent edition of the Globe (no. 40) was missing pages 43 and 44 in some issues. These issues will be replaced and re-posted by Sydney University Printery at no cost. Members are invited to draw failed copies to the editor's attention.

The next edition of the Globe will be released soon with the deadline for publication of issue no. 42 at the end of March and no. 43 at the end of May. The forthcoming issue will cover the 1994 Conference and an extra 300 copies will be produced because of the larger no. of attendees. It costs around \$1200 to produce each issue.

Future editions will be divided into articles and reports. Reports will be refereed and book/map reviews will be actively pursued with the final decision regarding inclusion of reviews resting with the Editor. Maura O'Connor requested a follow up of the review by Stuart Duncan of the Hakluyt Society's publication on James Cook which had not yet appeared in publication.

John Roberts proposed a vote of thanks for Bill for his excellent work in production of the Globe.

Acceptance of the report moved : J. Roberts  
Seconded : I. Miller, carried

## **7. Branch reports**

NSW - John Roberts said that there is no NSW Branch at present but that he had represented the AMC at the Standards Australia meeting and had examined a draft for comment prepared by the Land Information Council (CALM) showing a new draft land use classification. He had also acted as AMC representative on the State Mapping Advisory Committee, minutes of which he had forwarded to the Business Manager.

Maura O'Connor noted that there had been an expression of interest in establishing a NSW Branch earlier in the year but that she had heard nothing since. John said that he would be pushing for the development of a branch.

VIC - Judith Scurfield reported that there had been two meetings and two moves of Map Libraries in 1994. The visits were

- a. To the State Library of Victoria to see the new building - around twenty attendees including the Surveyor General, with dinner afterwards;
- b. To the University of Melbourne Library to see the new location of the Map Section in the ERC, Library followed by dinner.

QLD and A.C.T. do not have branches at present.

Greg Eccleston suggested that we should get a Branch Convenor for each state even if there is no branch. It was noted that there was no provision in the current Constitution for this and that all NSW AMC members currently get the NSW Institute of Cartographers Carto Courier.

## **8. Elections**

The returning officer, Anne Franklin, via Annette Sugden, reported that a new Executive Committee had been elected. The 1995 Committee will be :

<b>President :</b>	Victor Prescott	<b>Reviews Editor :</b>	Margaret Eva
<b>Vice President :</b>	Brian Faragher	<b>Globe Editor :</b>	Bill Stinson
<b>Secretary :</b>	John Cain	<b>Newsletter Editor :</b>	Peter Dunbar
<b>Business Manager :</b>	Chandra Jayasuraya		

## **9. General Business**

Bill has updated the AMC address list and will send this to the new Executive. The next issue of the Globe will include the email addresses of the Executive.

Jan Johnson noted that an updated list of conference participants was available that there should be a profit resulting from the Conference. She said that the Workshops were run by the Department and that participants fees had been paid directly to this source. Alan Jones said that the notes for Conference Committees were useful and Dorothy Prescott suggested that these notes should be updated by Conference Committees and passed on to the succeeding committee. Last year's hand over was a verbal rather than a written one.

Ian Miller gave a summary of the responsibilities associated with copyright management and noted that written applications for copyright for research purposes were usually granted and often free access was given. He emphasised the need to acknowledge copyright even on digital/digitised works. Alan Jones asked for a written summary of this information and noted that there was still a need for a reduction in price for educational or trial packages to overcome some of the copyright problems.

## **10. Special business : Honorary membership award**

Stuart Duncan, past-President and long term member and committee member of the AMC was awarded life membership at the AGM. A citation read by Judith Scurfield alluded to his consistent diligence and commitment to the work of the AMC and to cartographic scholarship. This citation will be included in the AMC Newsletter.

Motion for award of honorary membership : J. Scurfield

**Seconded unanimously !**

## **11. Next conference**

Maura O'Connor offered Canberra as the next AMC Conference venue because the National Library was interested in having a round table of one day's duration covering issues such as copyright and electronic mapping and a program could be developed from that. The Australian Institute of Cartographers Conference would also be held in Canberra, in September, with the theme 'electronic mapping'. Victor Prescott felt that this would be a good idea but suggested that a balance of historical and modern mapping issues should be covered, a suggestion Maura felt might be addressed by a 'heritage' style theme. Richard Cooper and Margaret Eva suggested delaying the conference until later in the year but it was pointed out that the Globe required regular input of Conference papers and the Constitution currently required that the AGM be held annually. Les Isdale suggested distribution of discussion papers before the round table.

Moved : G. Eccleston, that the Conference be held next January / February in Canberra

Seconded : A. Sugden, carried

**The meeting closed at 12.45pm**