
NOTES FOR AUTHORS

Scope. *The Globe*, journal of the Australian and New Zealand Map Society, Inc. (ANZMapS), publishes articles, news items and reviews on map librarianship and accessing mapping information, cartography and cartographers, map production, carto-bibliography, the history of map making, and historical geography and exploration where this reflects the history of efforts to map the landscape, and other topics of interest to members. Particular emphasis is given to Australasia. *The Globe* gives priority to publishing papers presented at the annual conference of ANZMapS; conference papers that are otherwise marginal to the scope of the journal may also be published.

ANZMapS invites authors to submit, for publication in *The Globe*, articles, news items, and reviews on topics of interest to members. The desired length of articles is between 1500 and 7500 words. News items and book reviews should be no longer than 1500 words.

Peer-review. All 'Papers' submitted for publication in *The Globe* are peer-reviewed. Authors may advise the Editor in confidence of persons whom they would prefer not to review their paper. *The Globe* also publishes as 'Reports' articles with content not requiring or suitable for peer-review. The Editor's decision as to whether, and in which category, to publish an article, is final.

Format. All contributions should be submitted electronically, preferably via email, Dropbox, ftp, or posted on disk, unless cleared otherwise with the Editor. The electronic copy should be saved as .rtf, .doc or .docx; other formats should be checked with the Editor.

Style. Contributions should be clearly written in non-specialist language, with spelling following the *Shorter Oxford English Dictionary*. Papers should be accompanied by an abstract where appropriate. Punctuation, stylistic rules and printing conventions followed are those recommended by the *Australian Government Style Manual*. Titles, headings and sub-headings should be clearly indicated. Citations may take the form of in-text Harvard (author date) notes followed by a complete alphabetical reference list. Endnotes may be used, but a complete alphabetical reference list must still be included. Footnotes are not supported. Bibliographic references should be as described in the *Australian Government Style Manual*, or as formatted in recent issues of *The Globe*.

Author Bio. Contributions must be accompanied by the author's contact details: postal and email addresses and telephone number. Each author is also requested to supply his name, position/occupation/relevant affiliations and contact details that he wishes placed at the bottom of the first page of his article.

Illustrations. Photographs, maps, drawings and other illustrations should be submitted in electronic format, as .jpg or, ideally, .tif files. They must be clearly labelled, with captions and source attributions, and be of a standard suitable for reproduction (300dpi minimum, 600dpi preferred). Where permission to publish an illustration is required, it is the responsibility of the author to obtain the relevant permission. All illustrations should be prepared in accordance with the one column layout dimensions used in recent issues of *The Globe*.

Colour. ANZMapS will cover the cost of up to a maximum of four leaves of colour illustrations in each issue of *The Globe*. Colour illustrations may be included where, in the opinion of the Editor, they add substantially to the legibility of the illustration or the impact of the article. Authors may cover the cost of any additional or alternative colour illustrations they would like to include. Each colour page costs approximately \$50 per print run.

Offprints. Each author of an article published in *The Globe* will be supplied with an electronic copy of the article in .pdf format, and also a printed copy of that issue if he is not a member of ANZMapS (all members receive a copy as part of their membership). 'Offprints' of articles published in *The Globe* are not normally supplied to authors; if an author requires offprints, this should be arranged with the editor before the article goes to press.

Publication Rights. By submitting any work to be considered for publication in *The Globe*, each author agrees to the following conditions:

1. Each author of any work submitted for publication in *The Globe* (the Author) grants to ANZMapS (the Publisher) a non-exclusive licence to publish, reproduce and communicate any article submitted for publication in *The Globe* in printed, digital and online form.
2. Each Author grants to the Publisher a non-exclusive licence to sublicense third parties (including collecting societies) to exercise all or any of the rights granted by clause 1.
3. Where the Publisher has exercised its rights under clause 2, the first \$100.00 of the revenues received in each calendar year under any sub-licence will go to the Publisher; revenues beyond this amount in each calendar year will be shared in the proportion 50% to the Author(s) and 50% to the Publisher. Calculations will be made per author, rather than per article.

Address questions regarding editorial matters to the Editor, Dr Brendan Whyte, whose contact details are given on the next page.

THE AUSTRALIAN AND NEW ZEALAND MAP SOCIETY, Inc. (formerly THE AUSTRALIAN MAP CIRCLE, Inc., incorporating THE NEW ZEALAND MAP SOCIETY)

Subscriptions

Membership of the Society is open to anyone with an interest in maps. Membership runs from 1 January of each year and those joining during the year receive all previous publications for that year. Subscriptions fall due on 1 January of each year, and memberships that are unpaid by 31 March of that year may lapse. Society members receive *The Globe*, are encouraged to join our *yahogroups* e-mail list “anzmaps”, and can access our *Newsletter* via our website www.anzmaps.org/publications/

Annual subscription rates for 2017 are:

Individual	\$50.00
Institutional	\$50.00
Student	\$30.00

There are no extra postal charges for overseas members.

All subscriptions must be paid in Australian dollars only, by direct deposit to the Society’s Australian account, in a cheque drawn on an Australian bank, by credit card, or Paypal. Payment can also be made via our website: www.anzmaps.org/membership/

A membership brochure is available from the address below, or can be found on our web site: www.anzmaps.org

Editorial Correspondence, Subscriptions and AMC Business:

Dr. Brendan Whyte
Map Section
National Library of Australia
Parkes Place
Parkes
ACT 2600
AUSTRALIA

Email: bwhyte@nla.gov.au ; maps@nla.gov.au
Web: www.anzmaps.org